



## **Information for customers and suppliers, including potential ones and other contacts for work communications**

Articles. 13-14 of the EU Reg. 2016/679

Pursuant to the General Regulations for the Protection of Personal Data of natural persons of the art. 13 Legislative Decree 30.6.2003 n. 196 and of the art. 13 EU Regulation n. 2016/679, the undersigned COMPAC srl, with registered office in Via L. Spallanzani 8 / a 42024, Castelnovo di Sotto VAT number 01681630354, CF 01909620344 as data controller, informs you that your data will be processed in the manner and for the following purposes:

### **1. Object of the treatment**

The personal data in the possession of the undersigned organization are collected directly from the interested parties and directly and freely provided by them and from third parties (eg on the Internet, from public registers, etc.).

This information concerns personal data, contact details, bank details, telephone numbers, postal addresses and e-mail addresses. The interested parties are to be understood as identified and identifiable third parties having cause with the undersigned or with a potential contractual counterpart, such as for example. customers, suppliers, partners, public administrations, associations, etc. with which there are relations of interest and / or work with the writer.

### **2. Finality of the treatment**

Personal data is processed for communication between the writing organization, including its staff, and the interested party in the normal course of business.

Your personal data are processed without your express consent (art. 24 letter a), b), c) Privacy Code and art. 6 lett. b), e) GDPR), for the following Service Purposes:

a) purposes strictly related to the performance and implementation of the requested services (GDPR articles 6 (b) and 9 (a)), in particular for the management of customers and suppliers, including potential ones, carried out by inserting them into company databases for the purpose of fulfilling legal obligations of contract, of internal organization of work, statisticians and others connected to the performance of the economic activity of the undersigned organization, for example the obligations related to civil, fiscal, tax, accounting, remuneration and social security regulations insurance companies, etc., including sending newsletters and press releases related to the business of of the company for which the interested party has shown interest.

b) purposes related to obligations established by law, as well as provisions issued by authorities a

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this legitimizes by law (GDPR articles 6 (c) and 9 (b, g, h)).

### 3. Consequences of the refusal to provide data

The provision of data collected from the interested party is optional but essential for the purpose processing of the same for the purposes under letters a) and b). In the event that interested parties do not communicate their essential data, it will not be possible to exchange information communications between the writer's staff and the interested party. For all non-essential data, the conferment is optional.

In the absence of consent or incomplete or incorrect conferment of certain data, including those sensitive, the requirements fulfilled could be so incomplete as to cause injury or in terms of penalties or loss of benefits, and due to the impossibility of guaranteeing the adequacy of the treatment itself to the obligations for which it is performed, both for the possible failure correspondence of the results of the treatment itself to the obligations imposed by the laws to which it applies it is addressed, meaning that the undersigned organization is exonerated from any and all responsibility for any penalties or afflictive measures.

### 4. Treatment and safety methods

Data processing means their collection, registration, organization, storage, processing, modification, cancellation and destruction or the combination of two or more such operations. In relation to the aforementioned purposes, the processing of personal data takes place on paper and using manual, IT and telematic tools, including automated, documents to memorize and manage the data itself, with logics strictly related to the purposes themselves and, however, in order to guarantee security and confidentiality; the personal data will therefore be treated in accordance with the methods indicated in the art. 5 EU Reg. 2016/679, which provides, between the other, that the data is processed in a lawful and correct manner, collected and recorded for purposes determined, explicit and legitimate, exact, and if necessary updated, relevant, complete and not exceeding the purposes of the processing, in respect of fundamental rights and freedoms, as well as the dignity of the person concerned with particular reference to confidentiality and identity staff, through security and safety measures. The undersigned organization has prepared and will further improve the data access and storage security system. An automatic decision-making process is not carried out standardized (eg profiling).

### 5. Extra EU transfers

The treatment will take place mainly in Italy and the EU, but could also take place in extra countries

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EU and extra-EEA if considered functional to the efficient fulfillment of the aims pursued in compliance with the guarantees in favor of the interested parties.

## 6. Preservation period

Personal data will be kept, in general, as long as the purposes of the processing persist:

will be kept for the duration of the contractual relationship and, after its conclusion, up to at the end of the legal prescription as long as the relationship is not renewed again.

## 7. Categories of recipients

The data (only the indispensable ones) are communicated:

to persons in charge and data processors, both internal to the organization of the writer, as external, which perform specific tasks and operations (internal sales network or agents, companies in charge of market surveys, possible commercial partners, third parties appointed by the company to fulfill all or part of the obligations assumed under the contract or a these connected banks and credit institutions in general, risk central and / or companies that they manage commercial information services, business associations and the like in the cases and to the subjects provided for by the law.

The data will not be disseminated unless otherwise provided by law. Moreover, without the general prior consent of the interested party to communications to third parties will be You can only run services that do not provide such communications. In case of needs will be required specific and timely consents and the subjects who will receive the data there they will use as autonomous holders.

## 8. Rights of the interested party

At any time you can: exercise your rights (access, rectification, cancellation, limitation, portability, opposition, absence of automated decision processes when required in with respect to the data controller, in accordance with articles from 15 to 22 of the GDPR (reported below); make a complaint to the Guarantor ([www.garanteprivacy.it](http://www.garanteprivacy.it)); if the treatment is based on consent, revoke this consent given, bearing in mind that the withdrawal of consent does not affect the lawfulness of consent-based processing prior to revocation.

## 9. Methods of exercising rights

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You can exercise your rights at any time by sending a communication to COMPAC srl, with Via L. Spallanzani 8 / a 42024, Castelnovo di Sotto, mail: [info@compac.it](mailto:info@compac.it) The data controller is in the person of his legal representative TESTI GRAZIANO.

The contact details are: telephone +39 0522688509

The complete list of data processors is available on request.

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